

San Diego Civil Service Commission

**AGENDA**

Thursday, April 10, 2003, at 1:00 P.M.

**3<sup>rd</sup> Floor CSC Room  
1200 3<sup>rd</sup> Avenue  
San Diego, California**

This agenda and the supplemental information for each agenda item, if any, can be made available in alternative formats to assist persons with disabilities. Special assistance at the meeting is also available. To request such assistance, please call the Personnel Department Services Supervisor at 236-6402. Requests should be made as early as possible prior to the meeting. Every attempt will be made to accommodate all reasonable requests.

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**ITEMS FOR ACTION**

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***NOTE: The Commission will immediately go into closed session at 12:00 p.m. The regular business meeting will begin at 1:00 p.m.***

**INTRODUCTION**

**ACTION TAKEN/PENDING**

1. Roll Call.

**PUBLIC COMMENT**

This portion of the agenda provides an opportunity for members of the public to address the Commission on items within the jurisdiction of the Commission that have not previously been before the Commission. Comments relating to items on today's agenda are to be taken at the time the item is heard. A maximum of five minutes will be allotted for this purpose. No action will be taken on these items at this meeting.

**CONSENT AGENDA** (Items 2 through 6 can be approved with one motion.)

2. Approval of the minutes for the regular business meeting of March 6, 2003.
3. Approval of the supplemental minutes for the regular business meeting of March 6, 2003.
4. Approval of the Workshop Minutes for the regular business meeting of March 6, 2003.
5. Leave of Absence Without Pay - In Order.  
Items 19 through 36.
6. Approval of Exceptional Merit Pay Increases.

**LEAVES OF ABSENCE WITHOUT PAY - DISCUSSION**

7. Douglas M. Braca, Police Officer II, Police Department, for a six month (first extension) special leave without pay ending October 7, 2003, with his job to be saved.  
Hire date: February 7, 1994  
Reason: Complete assignment with International Police Program.
8. David Marsh, Sanitation Driver II, Environmental Services Department, for a one year special leave without pay ending January 24, 2004, with his job to be saved.  
Hire date: March 4, 1991  
Reason: Pending trial.
9. Carmen R. Paige, Clerical Assistant II, City Manager, for a six month (first extension) special leave without pay ending October 3, 2003, with her job to be saved.  
Hire date: February 12, 2001  
Reason: Family litigation.

**POLICY ITEMS - DISCUSSION**

10. Appeal of John Storniolo of his conviction record disqualification for the position of Grounds Maintenance Worker II.
11. Appeal of John Clark of his conviction record disqualification for the position of Tank Service Technician II.
12. Appeal of Sofia Peeva of her medical disqualification for the position of Lifeguard I.
13. Report on driving while Black or Brown.  
(2:00 p.m. certain presentation)
14. Salary and New Class Proposals.
15. Report from the City Attorney on EEO Policy.
16. Report from the Personnel Director on Fire Examinations.
17. Discussion of Pending Layoffs.
18. Adoption of hearing procedures in the matter of the appeal of Timothy Keating and Robert Wills.

**LEAVES OF ABSENCE WITHOUT PAY - IN ORDER**

19. Mauricio Avelar, Laborer, Metro Wastewater Department, for a one year (second extension) special leave without pay ending January 4, 2004, with his name to be placed on the eligible list for Laborer.  
Hire date: February 28, 2000  
Reason: Education.

20. Tiffany L. Barton, Accountant II, Auditors and Comptroller Department, for a one year (first extension) special leave without pay ending March 17, 2004, with her name to be placed on the eligible lists for Accountant I, Accountant II, Accountant Trainee, Management Trainee, Assistant Management Analyst, and Associate Management Analyst.  
Hire date: June 22, 1998  
Reason: Spouse military assignment.
21. Charles W. Bryant, Principal Engineering Aide, Engineering and Capital Projects Department, for a one year (first extension) special leave without pay ending March 27, 2004, with his name to be placed on the eligible lists for Principal Engineering Aide, Principal Drafting Aide, and Senior Drafting Aide.  
Hire date: January 29, 1995  
Reason: Maintain Employment Eligibility.
22. Monica Castelluzzo, Recreation Leader I, Park and Recreation Department, for a one year (first extension) special leave without pay ending January 30, 2004, with her name to be placed on the eligible list for Recreation Leader I.  
Hire date: September 16, 2000  
Reason: Health.
23. James W. Farrar, Police Officer II, Police Department, for a one year (third extension) special leave without pay ending February 4, 2004, with his job to be saved.  
Hire date: February 18, 1972  
Reason: Presidential leave (POA).
24. Debra L. Funkhouser, Records Management Analyst, Water Department, for a one year (first extension) special leave without pay ending March 11, 2004, with her name to be placed on the eligible lists for Associate Management Analyst and Records Management Analyst.  
Hire date: January 9, 1999  
Reason: Medical.

25. David R. Lewis, Emergency Medical Technician, Fire-Rescue Department, for a three month special leave without pay ending May 30, 2003, with his job to be saved.  
Hire date: July 31, 2000  
Reason: Federal Fire Academy Training.
26. Tina J. Manson, Custodian I, Qualcomm Stadium, for a one year special leave without pay ending February 9, 2004, with her name to be placed on the eligible list for Custodian I.  
Hire date: August 24, 1996  
Reason: Education.
27. Steven D. Moss, Police Sergeant, Police Department, for a one year (first extension) special leave without pay ending February 27, 2004, with his job to be saved.  
Hire date: February 6, 1978  
Reason: Family care.
28. Sonja E. Olsen, Senior Planner, Metro Wastewater Department, for a six month special leave without pay ending October 19, 2003, with her job to be saved.  
Hire date: April 15, 1996  
Reason: Maternity leave and child care.
29. Christine L. Populin, Police Lead Dispatcher, Police Department, for a one year special leave without pay ending March 18, 2004, with her job to be saved.  
Hire date: August 9, 1993  
Reason: Child care.

30. Diane M. Sheehan, Accountant IV, Auditor and Comptroller Department, for a one year special leave without pay ending April 30, 2004, with her name to be placed on the eligible lists for Accountant Trainee, Accountant I, Accountant II, Accountant III, Accountant IV, Assistant Management Analyst, Associate Management Analyst, Senior Management Analyst, Supervising Management Analyst, Retirement Financial Specialist I and Retirement Financial Specialist II.  
Hire date: February 19, 1991  
Reason: Family.
31. Tiffany L. Van, Account Clerk, Environmental Services Department, for a one year special leave without pay ending March 31, 2004, with her name to be placed on the eligible lists for Account Clerk, Word Processing Operator, and Clerical Assistant II.  
Hire date: December 15, 2000  
Reason: Education.
32. David H. Wells, Associate Engineer-Civil, Environmental Services Department, for a one year special leave without pay ending April 29, 2004, with his job to be saved.  
Hire date: December 19, 1991  
Reason: Education.
33. Michael D. Young, Public Information Specialist, City Manager's Office, for a six month special leave without pay ending October 16, 2003, with his job to be saved.  
Hire date: November 3, 1998  
Reason: Family and child care.

**LEAVES OF ABSENCE WITHOUT PAY - UNCLASSIFIED**

34. Catherine Cleary, Organization Effectiveness Supervisor, Human Resources Department, for a leave of absence from the classified service effective November 30, 2001, while filling an unclassified position with her name to be placed on the appropriate eligible lists.  
Hire date: August 27, 1984
35. Patricia J. Marn, Executive Secretary, Personnel Department (Clerical Pool), for a leave of absence from the classified service effective March 12, 2003, while filling an unclassified position with her name to be placed on the appropriate eligible lists.  
Hire date: October 9, 1974
36. Garth K. Sturdevan, Recycling Program Manager, Environmental Services Department, for a leave of absence from the classified service effective February 1, 2003, while filling an unclassified position with his name to be placed on the appropriate eligible lists.  
Hire date: July 18, 1994.

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**ITEMS FOR INFORMATION**

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**NEW BUSINESS**

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**CLOSED SESSION**

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The Commission will meet in Closed Session with the following agenda:

- I. Conference with Legal Counsel - existing litigation, pursuant to California Government Code Section 54956.9(a):
  - Timothy R. Jones, et al., v. City of San Diego, et al., Case #GIC 795435
- II. Discussion of Labor Negotiations/Meet and Confer issues pursuant to Government Code Section 54957.6(b).